

Agenda Item No: 10 **Report No:** 72/15
Report Title: Scrutiny Committee Work Programme 2015/16
Report To: Scrutiny Committee **Date:** 18 June 2015
Cabinet Member: Councillor Rob Blackman
Ward(s) Affected: All wards
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Purpose of Report:

1. For the Scrutiny Committee to agree its work programme for 2015/16.

Officers Recommendation:

2. That the Scrutiny Committee agree its work programme as set out at Appendix A, together with any additional items agreed by councillors for scrutiny.

Reasons for Recommendation

3. To meet the requirement of the Council's Constitution with regard to the preparation, execution and adjustment of the work programme.

Information

- 1 Scrutiny is a process for councillors to review decisions and policies of the Council and Cabinet, and to consider whether they are right for the District. Scrutiny gives councillors the opportunity to explore issues in depth and undertake reviews on specific topics where appropriate as well as examine the Council's performance.
- 2 It is usual for Committees to agree their work programme at the first meeting of a new Council year. For the Scrutiny Committee, the work programme may require more flexibility than some other committees, to allow for the scrutiny of emerging issues during the year. However, there are a number of on-going issues that form the normal part of the Committee's business, such as monitoring of the Council's performance and the Council's budget.
- 3 These standard items, together with some further items which the Committee has previously agreed, are included in a draft work programme set out at Appendix A.

- 4 For new items being proposed for the work programme, the Committee may wish to consider the use of a scoring system, as detailed in Appendix B. This would enable the Committee to assess the relative importance and relevance of suggested scrutiny topics in a systematic and considered manner, to ensure the Committee's time is used as constructively and efficiently as possible, for the benefit of the Council.
- 5 Two topics have already been included in the Work Programme as they were agreed at the Full Council meeting on 25 February 2015. Full scoping reports will be brought to the Committee at its meeting in September 2015. These are:
- Village Agent Schemes
 - Lewes District Council becoming a Living Wage authority
- 6 The Committee are therefore asked to consider any other suggestions put forward by Members of the Committee, and agree which, if any of the topics they would wish to consider for detailed review and scrutiny.

Financial Appraisal

- 7 There are no direct financial implications as a result of this report, the Scrutiny Committee has a budget to undertake Scrutiny reviews if required.

Legal Implications

- 8 There are no legal implications arising from this Report.

Sustainability Implications

- 9 I have completed the Sustainability Implications Questionnaire and there are no significant effects as a result of these recommendations.

Risk Management Implications

- 10 There is no requirement for an analysis of risk.

Equality Screening

- 11 An equalities analysis is not considered necessary for this routine monitoring report. Individual projects and service areas are subject to separate equality analysis as part of the Council's wider equality programme.

Background Papers

- 12 None

Appendices

- 13 Appendix A – Scrutiny Committee Work Programme 2015/16
Appendix B – Potential Scoring System

Appendix A

Scrutiny Committee Work Programme 2015/16

May 2014	No meeting
June 2014	Chair of the Council's Annual Business Report Consider Work Programme Performance Monitoring – Quarter 4
July 2014	No meeting
August 2014	No meeting
September 2014	Village Agent Schemes Scoping Report Living Wage Scoping Report Performance Monitoring – Quarter 1
October 2014	No meeting
November 2014	Performance Monitoring – Quarter 2
December 2014	No meeting
January 2015	Consider budgetary matters and report to Cabinet Voluntary Sector Monitoring
February 2015	No meeting
March 2015	Consider crime and disorder matters Performance Monitoring – Quarter 4
April 2015	Consult relevant bodies for suggestions for 2015/16 Work Programme

Ongoing Matters

Monitoring of Recommendations/Updates on Reviews

Councillor Calls for Action

Call-in

Appendix B – Potential Scoring System

Impact

Score	Indicator
0	No potential benefits likely to result. Reject.
1	Minor potential benefits or benefits affecting only one ward/customer/client group
2	Minor potential benefits affecting two or more ward/customer/client groups or moderate potential benefits affecting only one ward/customer/client group
3	Moderate potential benefits affecting more than one ward/customer/client group or substantial potential benefits affecting one or more ward/customer/client groups
4	Substantial potential benefits community wide or for a significant proportion or section of the community

Importance

Score	Indicator
0	No evidence that topic is related to the council's key aims and priorities. Reject
1	Some evidence that topic linked to council's key aims and priorities but only indirectly
2	Good evidence linking topic to council's key aims but not to council's current priorities
3	Good evidence linking topic to council's key aims and priorities
4	Strong evidence linking topic to council's key aims and priorities